

5 NOV 1981

81-2044/4

MEMORANDUM FOR: The Comptroller

DD/A REGISTRY
FILE: Cens-15FROM: Harry E. Fitzwater
Deputy Director for AdministrationSUBJECT: Resource Requirement for Increased
Agency Recruitment

1. I have serious concern with the proposed distribution of resources contained in the attached memorandum from the Director of Personnel. With most of the authorization for overstrength consumed by Office of Personnel per their memorandum, a serious imbalance will result in a log jam of applicants at the door step of Office of Security. This situation will obviously not solve the resource problem relative to our recruitment effort in 1982. In order to maintain sufficient balance in the Agency's processing efforts, the authorization for overstrength for the Office of Security should be between [] individuals, rather than [] cited in Director of Personnel's memorandum. As far as the Office of Medical Services is concerned, we believe that authorization for temporary overstrength of three individuals is satisfactory.

2. With respect to nonpersonal services funds outlined in the attached, we note that Office of Personnel has requested the bulk of the [] You will recall that I had previously stated that I would attempt to absorb the nonpersonal services funds designated for this effort. Since that time, however, we have reviewed our hard unfunded requirements and find them astronomical. At the end of fiscal year 1981, Office of Logistics was authorized to advance funds of [] in order to free up 1982 funds. We realize that advance funding results in Agency-wide savings. If we were given authority to use a portion of these nonpersonal services savings [] for investigator travel, [] for independent contractor in Office of Security, and [] for Office of Medical Services independent contractor), we would have sufficient funding to support the recruitment effort. If the advance funding savings have been earmarked for other Agency needs, we believe that you should redistribute the resources to provide for nonpersonal services shortfalls in the Office of Security and Office of Medical Services.

[]
Harry E. Fitzwater

Attachment
As Stated

SECRET

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3133

DD/A Register
81-2044/2

26 OCT 1981

MEMORANDUM FOR: Comptroller

THROUGH: Deputy Director for Administration

FROM: James N. Glerum
Director of Personnel

SUBJECT: Allocation of Additional Resources for
FY 1982 Recruitment

REFERENCES: a) 24 September 1981 memo from D/Pers
to DDCI
b) 29 September 1981 memo from Comptroller
to DDCI

1. This is in response to the DDCI's approval of an over strength of [] people allocated between the Office of Personnel, the Office of Security, the Office of Medical Services, and the reprogramming of [] for non-personal services.

2. To date, the Office of Personnel has already added [] people to their recruitment and processing system, the Office of Security this month has started to enlarge their Polygraph Unit, and the Office of Medical Services will add additional support as the number of processing cases increases this year. I would, therefore, suggest that the allocation of the temporary over strength for FY 1982 be as follows:

Office of Medical Services - []
Office of Personnel - []
Office of Security - []

3. In the non personal reprogramming, I would recommend the following enhancement:

	<u>FY 82</u> <u>Budget</u>	<u>Additional</u>	<u>TOTAL</u>
Advertisement	[]		
Independent Contractor			
Invitee Travel			
Recruiter Travel			
Supplies & Equipment			

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James N. Glerum

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